

GRAND HAVEN BOARD OF LIGHT AND POWER

MINUTES

February 16, 2017

A regularly scheduled meeting of the Grand Haven Board of Light and Power was held on Thursday, February 16, 2017, at 4:00 p.m. at the Board's office located at 1700 Eaton Drive in Grand Haven, Michigan.

The meeting was called to order at 4:02 p.m. by Chairperson Smart.

Present were Directors Kieft, Naser, VanderMolen, Witherell and Smart.

Also present were David Walters, General Manager; Renee Molyneux, Administrative Services Manager and Secretary to the Board; Lynn Diffell, Controller; Rob Shelley, Distribution & Transmission Engineer; and Jeff Chandler, Director of Production.

Director Kieft, supported by Director Witherell, moved to approve the meeting agenda. The motion was unanimously approved.

17-02A Director Kieft, supported by Director Witherell, moved to approve the consent agenda. The consent agenda includes:

- Approve the Minutes of the January 19, 2017 Board meeting
- Accept and file the January 2017 Financial Report and Power Supply and Sales Dashboard
- Approve paying bills in the amount of \$1,492,324.58 from the Operation and Maintenance Fund
- Approve paying bills in the amount of \$454,890.06 from the Renewal and Replacement Fund
- Confirm Purchase Requisition #13979 to Dubric Packing & Seals in the amount of \$6,880 for the disassembly, inspection, and quotation boiler feed pump
- Confirm Purchase Requisition #14000 to Northern Boiler Mechanical Contractor in the amount of \$11,489 for the installation of new piping for 3B condenser exhauster
- Confirm Purchase Requisition #14008 to Grand Haven Area Public Schools in the amount of \$27,543 to purchase fiber optics from the School's Education Service Center to Osipoff Sub and to Ferrysburg City Hall
- Confirm Purchase Requisition #14019 to GRP Engineering in the amount of \$43,000 for engineering project management and construction administration during the construction phase of Osipoff to Island 69 kV Transmission Project and distribution system under-build
- Confirm Purchase Requisition #14054 to St. John Truck and Trailer Service in the amount of \$8,431 for vehicle maintenance
- Confirm Purchase Requisition #14061 to Northern Boiler Mechanical Contractor in the amount of \$12,204 for repairs to the scrubber and coal chute

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- Confirm Purchase Requisition #14062 to Wylie Electric Motor Service in the amount of \$6,124 for repairs to the condenser exhauster pump and grit screener motor

The motion was unanimously approved.

17-02B Public Comment Period — Tom Peterson, a Robinson Township resident, introduced himself. He asked if there is any consideration for the BLP to become the center for energy optimization in our community. The General Manager explained our Board of Light and Power Energy Optimization Program, which is highlighted on our website. He also explained we do not provide energy audits. Robert Allen of 14335 Ott Lane introduced himself. He is interested in energy measures. Jan O'Connell, Sierra Club, and Nathan Lock and Beau Ryther, UWUA Local 582 union officials introduced themselves. No formal action taken.

17-02C Director Witherell, supported by Director Kieft, moved to approve the following purchase requisitions:

- Approve Purchase Requisition #13983 to Babcock & Wilcox Company in the amount of \$22,490 for inspection of the boiler and electrostatic precipitator during spring shutdown
- Approve Purchase Requisition #14002 to Air Components Inc. in the amount of \$59,777 for 3A air compressor replacement
- Approve Purchase Requisition #14004 to Raley Brothers in the amount of \$6,960 for the Sims control room humidifier replacement
- Approve Purchase Requisition #14006 to Utility Contracting Company in the amount of \$72,793 for Diesel Plant/Harbor Drive conduit installation
- Approve Purchase Requisition #14014 to B & W Equipment Company Inc. in the amount of \$9,884 for a replacement hatch on the precipitator. Installation to occur during spring shutdown.
- Approve Purchase Requisition #14016 to Loesche America, Inc. in the amount of \$12,222 to replace the 3B classifier rotor assembly to OEM specification. Installation to occur during the spring shutdown.
- Approve Purchase Requisition #14023 to Shoreline Metal Fabricators in the amount of \$20,000 to replace the parapet top on the Scrubber building
- Approve Purchase Requisition #14024 to Erickson's Inc. in the amount of \$23,750 for crane rental for scrubber roof repairs
- Approve Purchase Requisition #14025 to Bob's Roofing in the amount of \$52,051 to repair and replace the Scrubber building roofing and decking
- Approve Purchase Requisition #14027 to Resco in the amount of \$6,538 to purchase a 150 kVA three phase padmount transformer for the Diesel Plant/Harbor Drive project

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- Approve Purchase Requisition #14032 to FCC Inc. in the amount of \$303,950 to install sheet metal on the exterior of the Scrubber building. The purchase requisitions related to the Scrubber building roofing, parapet and siding total approximately \$400,000. Funds are available for all items and normal purchasing requirements have been followed.
- Approve Purchase Requisition #14035 to Elzinga & Volkers Construction in the amount of \$21,972 to replace six metal doors and frames at Sims
- Approve Purchase Requisition #14036 to Western Tel-Com Inc. in the amount of \$8,715 for aerial fiber optics splice at the Osipoff Substation
- Approve Purchase Requisition #14050 to Reliable Overhead Door and Gate in the amount of \$23,140 for a new vertical pivot gate for 1700 Eaton
- Approve Purchase Requisition #14051 to Trace Analytical Labs Inc. in the amount of \$14,504 for annual analytical services agreement for water discharge testing
- Approve Purchase Requisition #14058 to Babcock & Wilcox Company in the amount of \$11,090 to rebuild two soot blower gearboxes
- Approve Purchase Requisition #14060 to SPX Flow Control in the amount of \$19,956 to purchase parts for control valves in the scrubber
- Approve Purchase Requisition #14064 to Power Line Supply in the amount of \$7,887 for six 50 kVA polemount transformers for stock
- Approve Purchase Requisition #14065 to Wesco Distribution, Inc. in the amount of \$10,074 for six 75 kVA polemount transformers for stock
- Approve Purchase Requisition #14066 to Corrosion Fluid Products Corporation in the amount of \$13,812 to replace the low pressure ash pump
- Approve Purchase Requisition #14071 to Brookview Lawncare in the amount of \$10,629 for our 2017 annual lawn care contract
- Approve Purchase Requisition #14073 to Leidos Engineering in the amount of \$14,599 for CIS/FMS replacement consulting support services. Leidos is a national engineering firm. The CIS/FMS team will include Accounting Department personnel, Lynn Diffell, Renee Molyneux and Dave Walters. Leidos evaluated the BLP's IT needs and recommended two vendors for this project. The General Manager added a third vendor for evaluation and consideration. Each vendor will demo their product and what they can provide. The selection team will determine the best fit for the BLP and will provide a recommendation for Board consideration.

The motion was unanimously approved.

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17-02D BLP Office Project Final Board Review — We received final approval from the City Planning Commission at their February 14, 2017 meeting for the Service Center remodel project. We had proposed an estimate of \$1.05 million in April. The final design is at \$1.4 million. Electrical was substantially under estimated in the initial cost estimate. The security and key card access system was also underestimated. We added full milling and resurfacing of the parking areas. Some design changes also impacted the budget. For the most part, we have not changed the initial design. We will be moving out of the office mid-March. Field crews, engineering, and customer service will remain onsite in construction trailers. Eight other office personnel will move to leased office space on Robbins Road. We are still looking at five to five and one-half months for the project. Our intention is now to establish and maintain the \$1.4 million construction budget. We have already made a couple revisions to ensure we meet that number. No formal action taken.

17-02E MPPA Quarterly Power Supply Plan for GHBLP, January 2017 — This Plan was distributed for information purposes only. No formal action taken.

17-02F Other Business — Jeff Chandler, Director of Production, will be retiring the end of June. We are advertising for his replacement. No formal action taken.

17-02G Closed Session — Director Witherell, supported by Director VanderMolen, moved to enter into closed session pursuant to Section 8(c) of the Open Meetings Act for the purpose of discussing potential positions and strategies in upcoming union negotiation sessions for our collective bargaining agreement. In a roll call vote of the Board, those in favor: Directors Kieft, Naser, VanderMolen, Witherell and Smart; those opposed: none. The motion was unanimously approved.

17-02H Return to Open Session — Director Naser, supported by Director Kieft, moved to adjourn the closed session and reenter open session. In a roll call vote of the Board, those in favor: Directors Kieft, Naser, VanderMolen, Witherell and Smart; those opposed: none. The motion was unanimously approved.

At 6:15 p.m. by motion of Director Witherell, supported by Director Naser, the February 16, 2017 Board meeting was adjourned.

Respectfully submitted,

Renee Molyneux
Secretary to the Board

RM/ak