

GRAND HAVEN BOARD OF LIGHT AND POWER

MINUTES

March 16, 2017

A regularly scheduled meeting of the Grand Haven Board of Light and Power was held on Thursday, March 16, 2017, at 4:00 p.m. at the Board's office located at 1700 Eaton Drive in Grand Haven, Michigan.

The meeting was called to order at 4:00 p.m. by Vice Chairperson Witherell.

Present were Directors Kieft, Naser, VanderMolen and Witherell.

Also present were David Walters, General Manager; Renee Molyneux, Administrative Services Manager and Secretary to the Board; Lynn Diffell, Accounting and Customer Service Manager; Rob Shelley, Distribution & Engineering Manager; and Jeff Chandler, Production Manager.

Director Kieft, supported by Director Naser, moved to excuse Chairperson Smart from the meeting. The motion was unanimously approved.

Director Kieft, supported by Director Naser, moved to approve the meeting agenda. The motion was unanimously approved.

17-03A Director Kieft, supported by Director Naser, moved to approve the consent agenda. The consent agenda includes:

- Approve the Minutes of the February 16, 2017 Board meeting
- Accept and file the February 2017 Financial Report and Power Supply and Sales Dashboard
- Approve paying bills in the amount of \$1,381,051.46 from the Operation and Maintenance Fund
- Approve paying bills in the amount of \$148,373.70 from the Renewal and Replacement Fund
- Confirm Purchase Requisition PR #14087 to Muskegon Community College in the amount of \$5,130 for tuition and fees for four of our Plant Maintenance Apprentice employees during the winter 2017 semester
- Confirm Purchase Requisition #14103 to PCM Sales, Inc. in the amount of \$18,494 for Cisco corporate firewall upgrades
- Confirm Purchase Requisition #14112 to Northern Boiler Mechanical Contractor in the amount of \$20,313 for repair work in the scrubber, tail water line, and condenser blowdown line
- Confirm Purchase Requisition #14120 to Lisbon Hoist, Inc. in the amount of \$8,335 for our annual OSHA lift inspection and repair

GRAND HAVEN BOARD OF LIGHT AND POWER

MINUTES

March 16, 2017

- Confirm Purchase Requisition #14122 to Plummer's Environmental Service in the amount of \$7,940 to repair the sanitary sewer line damaged during the guy installation
- Confirm Purchase Requisition #14128 to Golder Associates, Inc. in the amount of \$28,163 for CCR environmental compliance consulting services for Sims

The motion was unanimously approved.

17-03B Public Comment Period — No comments were received, No formal action taken.

17-03C Director Kieft, supported by Director VanderMolen, moved to approve the following purchase requisitions:

- Approve Purchase Requisition 14013 to Corrosion Fluid Products Corporation in the amount of \$33,968 for replacement valves for the module and ash systems
- Approve Purchase Requisition 14040 to Corrosion Fluid Products Corporation in the amount of \$106,480 for a replacement high pressure ash pump
- Approve Purchase Requisition #14099 to Vos Glass in the amount of \$46,645 for replacement windows in the scrubber building
- Approve Purchase Requisition #14101 to GRP Engineering, Inc. in the amount of \$98,000 for engineering services on the 69 kV rebuild project Island – North Substations
- Approve Purchase Requisition #14106 to Grace Consulting, Inc. in the amount of \$10,340 for the annual RATA test
- Approve Purchase Requisition #14111 to Komline-Sanderson Engineering Corporation in the amount of \$9,098 to purchase parts for vacuum filters
- Approve Purchase Requisition #14115 to Wylie Electric Motor Service in the amount of \$10,550 to repair the boiler feed pump motor
- Approve Purchase Requisition #14123 to United Conveyor Supply in the amount of \$21,860 to purchase parts for the fly ash system
- Approve Purchase Requisition #14126 to Underwater Construction Corporation in the amount of \$5,678 for the underwater inspection of the circulation water intake screens and pit
- Approve Purchase Requisition #14127 to Grace Consulting, Inc. in the amount of \$12,590 for mercury stack testing equipment rental
- Approve Purchase Requisition #14129 to Via Design in the amount of \$8,700 for bidding, contract negotiation and construction administration architectural services

GRAND HAVEN BOARD OF LIGHT AND POWER

MINUTES

March 16, 2017

The General Manager reported most items are for the spring outage at Sims. Purchase Requisition #14101 to GRP Engineering is related to the next phase of the transmission system project. This phase will take place next spring (2018). The motion was unanimously approved.

17-03D Sims III Spring Shutdown Highlights — We will be spending approximately \$600,000 for work at Sims during the spring shutdown. This includes boiler work, general scrubber work, induced fan expansion joints (purchased last fall) and other miscellaneous work. These items are in line with what was planned. We have added last month's approved siding and roof work on the scrubber. The total will be approximately \$1,000,000. No formal action taken.

17-03E Senior Management Team Personnel Changes — With staff retirements, we will be revising titles for consistency. Jim Blekicki's job will be absorbed by department personnel and Rob Shelley will manage distribution, engineering and technical services. We are currently interviewing for the Production Manager job opening. No formal action taken.

17-03F Closed Session — Director Kieft, supported by Director Naser, moved to enter into closed session pursuant to Section 8(c) of the Open Meetings Act for the purpose of discussing potential strategies and upcoming union negotiation sessions for our collective bargaining agreement. In a roll call vote of the Board, those in favor: Directors Kieft, Naser, VanderMolen and Witherell; those absent: Chairperson Smart; those opposed: none. The motion was unanimously approved.

17-03G Return to Open Session — Director Kieft, supported by Director Naser, moved to adjourn the closed session and reenter open session. In a roll call vote of the Board, those in favor: Directors Kieft, Naser, VanderMolen and Witherell; those absent: Chairperson Smart; those opposed: none. The motion was unanimously approved.

17-03H Employee Benefit Plan Proposed Revisions — Director Kieft, supported by Director Naser, moved to recommend to City Council they, 1) split the City/Board of Light & Power General Employee defined benefit (DB) group into two separate group plans; and 2) effective July 1, 2017, close both the BLP General Employee DB plan and the BLP Union DB plan to new hires pending the outcome of BLP union negotiations. The motion was unanimously approved.

At 5:10 p.m. by motion of Director Kieft, supported by Director Naser, the March 16, 2017 Board meeting was adjourned.

Respectfully submitted,

Renee Molyneux  
Secretary to the Board

RM/ak