

GRAND HAVEN BOARD OF LIGHT AND POWER  
MINUTES  
July 21, 2016

A regularly scheduled meeting of the Grand Haven Board of Light and Power was held on Thursday, July 21, 2016, at 4:00 p.m. at the Board's office located at 1700 Eaton Drive in Grand Haven, Michigan.

The meeting was called to order at 4:00 p.m. by Chairperson Smart.

Present were Directors Kieft, Naser, VanderMolen and Smart.

Also present were Renee Molyneux, Administrative Services Manager and Secretary to the Board; Alberta Knuth, Administrative Secretary; Rob Shelley, Distribution & Transmission Engineer; Jeff Chandler, Director of Production; Lynn Diffell, Controller; and George Gordon and Jan O'Connell, Sierra Club.

Director Naser, supported by Director Kieft, moved to excuse Director Witherell from the meeting. The motion was unanimously approved.

Director Kieft, supported by Director Naser, moved to approve the meeting agenda. The motion was unanimously approved.

16-07A Director Naser, supported by Director Kieft, moved to approve the consent agenda. The consent agenda includes:

- Approve the Minutes of the June 23, 2016 Board meeting
- Accept and file the June 2016 Financial Report
- Approve paying bills in the amount of \$4,318,854.78 from the Operation and Maintenance Fund
- Approve paying bills in the amount of \$89,904.94 from the Renewal and Replacement Fund
- Approve paying bills in the amount of \$373,970.12 from the Transfer Fund
- Confirm Purchase Requisition #13563 to Dig-It, Inc. in the amount of \$5,192 for a change order on the Stickney Ridge underground contract for field design changes and final unit count adjustments of the as-built system
- Confirm Purchase Requisition #13492 to Fastenal Company in the amount of \$74,000 for FY 2017 blanket order for anticipated small stock parts needed for maintenance at Sims such as nuts, bolts, screws, bearings, cleaning supplies and certain safety equipment
- Confirm Purchase Requisition #13493 to Fastenal Company in the amount of \$24,000 for FY 2017 blanket order to stock vending machines at Sims used for consumables such as gloves, batteries, flashlights, etc.

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- Confirm Purchase Requisition #13580 to Dig-It, Inc. in the amount of \$8,039 for a change order for the Stickney Ridge underground contract including additional boring
- Confirm Purchase Requisition #13587 to Kent Power, Inc. in the amount of \$29,183 for a change order for the Stickney Ridge contract for time and equipment of hand digging poles
- Confirm Purchase Requisition #13592 to Michigan Cat, Inc. in the amount of \$9,867 for necessary brake repairs to coal moving equipment at Sims

The motion was unanimously approved.

16-07B Public Comment Period — George Gordon, a Park Avenue resident and Sierra Club member, introduced himself stating he wanted to attend one of our Board meetings. Jan O’Connell stated she is from West Michigan and also a member of the Sierra Club. She is attending meetings to work with the BLP to get the cleanest, smartest energy possible. Director Smart commented there was a nice news article on Holland’s new plant in the Grand Rapids Press. No formal action taken.

16-07C Director Kieft, supported by Director Naser, moved to approve the following purchase requisitions:

- Approve Purchase Requisition #13565 to Milanowski & Englert Engineering in the amount of \$19,860 for survey work associated with the 69 kV line reconstruction project from Osipoff to Island Substations
- Approve Purchase Requisition #13568 to Babcock & Wilcox in the amount of \$7,850 for replacement precipitator heater assemblies for the rapper coupling drive boxes
- Approve Purchase Requisition #13584 to Western Tel-Com, Inc. in the amount of \$9,930 for a fiber connection from the Osipoff Substation to the GHAPS fiber we are purchasing from them
- Approve Purchase Requisition #13585 to Power Line Supply in the amount of \$11,159 for LED street lighting fixtures to meet our replacement schedule and to replenish stock
- Approve PR #13591 to Pro-Seal Service Group, Inc., in the amount of \$41,745 for one spent slurry pump and one lime slurry transfer pump

The motion was unanimously approved.

16-07D Director Naser, supported by Director Kieft, moved to approve the nomination for Lifetime Membership to the Michigan Municipal Electric Association (MMEA) for Annette Allen. The motion was unanimously approved.

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16-07E Director Naser, supported by Director VanderMolen, moved to approve year end write-offs for the 2015-2016 fiscal year in the total amount of \$45,984.68 in electrical sales as uncollectible bad debt. Collection efforts will continue on these write-offs. The motion was unanimously approved.

At 4:19 p.m. by motion of Director Kieft, supported by Director VanderMolen, the July 21, 2016 Board meeting was adjourned.

Respectfully submitted,

Renee Molyneux  
Secretary to the Board  
(By Alberta Knuth)

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