

GRAND HAVEN BOARD OF LIGHT AND POWER  
MINUTES  
August 25, 2016

A rescheduled meeting of the Grand Haven Board of Light and Power was held on Thursday, August 25, 2016, at 4:00 p.m. at the Board's office located at 1700 Eaton Drive in Grand Haven, Michigan.

The meeting was called to order at 4:02 p.m. by Chairperson Smart.

Present were Directors Kieft, Naser, VanderMolen and Smart.

Also present were David Walters, General Manager; Renee Molyneux, Administrative Services Manager and Secretary to the Board; Lynn Diffell, Controller; Rob Shelley, Distribution & Transmission Engineer; Jan O'Connell, Sierra Club; Bill Isenberg, Grand Isle Marina boat owner; and Jeffrey Miller, BLP customer.

Director Naser, supported by Director Kieft, moved to excuse Director Witherell from the meeting. The motion was unanimously approved.

Director Kieft, supported by Director VanderMolen, moved to approve the meeting agenda. The motion was unanimously approved.

16-08A Director Kieft, supported by Director VanderMolen, moved to approve the consent agenda. The consent agenda includes:

- Approve the Minutes of the July 21, 2016 Board meeting
- Accept and file the July 2016 Financial Report – The financial statement is a year over year comparison. Debt Service has been paid off and cash is now unrestricted. Inventory is down approximately \$1,000,000 partially due to reduction in coal and partially due to cost of inventory. We still have a 200 day supply. The Income Statement year-to-date budgeted expenses are generally annual budgeted amounts divided by 12 months. Monthly retail revenue is up approximately 2.3%. Sales volume (in kWh) is up 5.5% July over July.
- Approve paying bills in the amount of \$3,022,702.58 from the Operation and Maintenance Fund
- Approve paying bills in the amount of \$322,566.02 from the Renewal and Replacement Fund
- Approve paying bills in the amount of \$175,534.97 from the Transfer Fund
- Confirm Purchase Requisition #13610 to Northern Boiler in the amount of \$27,695 for June boiler leak repairs
- Confirm Purchase Requisition #13649 to Ward Superfund OU-1 Trust Fund in the amount of \$66,000 for a Cash-out Settlement option
- Confirm Purchase Requisition #13656 to Michigan Cat in the amount of \$5,810 for brake repair parts and labor

The motion was unanimously approved.

16-08B Public Comment Period — Bill Isenberg, boat owner at Grand Isle Marina, introduced himself. He has been getting a black residue on his boat and canvas that is expensive

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to have removed and has caused damage. The General Manager explained we sampled the material last year and the matter was not coal dust. The DEQ was also contacted to test the material and they determined it is not coal related or associated at all with Sims plant emissions. If the situation occurs again with different material, Director Smart requested Mr. Isenberg contact the BLP so we have the opportunity to test. The GHBLP will clean the material, if and only if, it results from our activity. No formal action taken.

Jeffrey R. Miller introduced himself as a customer residing at 1120 South Harbor Drive. He has been a resident for two years and lives in the family home that has been in the family for 60 years. He provided his career background in communications. His breathing issues have been more difficult in Grand Haven compared to his former residence in another state. He feels this is due to higher humidity and potentially emissions from J.H. Campbell and Sims. He offered his communications experience as a service to the Board. No formal action taken.

16-08C Director Kieft, supported by Director VanderMolen, moved to approve the following purchase requisitions:

- Approve Purchase Requisition #13625 to Preferred Buick GMC in the amount of \$29,072 for a 2016 Chevrolet Colorado 4x4 truck
- Approve Purchase Requisition #13628 to AIS Construction Equipment Inc. in the amount of \$10,500 for a parts trailer
- Approve Purchase Requisition #13629 to Babcock & Wilcox Company in the amount of \$8,900 to rebuild from the pulverizer to tower
- Approve Purchase Requisition #13636 to Transformer Decommissioning in the amount of \$6,816 for salvage and disposal of old transformers
- Approve PR #13648 to Corrosion Fluid Products Corp. in the amount of \$52,587 for a replacement recirculation pump for scrubber
- Approve PR #13652 to Gardner Denver Nash, LLC in the amount of \$67,410 for a condenser exhauster
- Approve PR #13655 to Double L Enterprises in the amount of \$25,795 for removal of contaminated soils and other materials and closure of diesel plant tank site
- Approve PR #13661 to WGHN Radio Station in the amount of \$6,700 for our annual radio communications outreach program – Jeffrey Miller, BLP customer, asked if we would consider the new local radio station, WAWL 103.5, for future marketing communications.
- Approve PR #13662 to Via Design in the amount of \$40,000 for architectural services for final design and construction phases of the Service Center renovation project
- Approve PR #13664 to Resco in the amount of \$14,688 for twelve 50 kVA polemount transformers
- Approve PR #13666 to American Line Builders Joint Apprenticeship and Training (ALBAT) in the amount of \$15,785 for apprenticeship program cost reimbursement

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- Approve PR #13668 to Rockford Construction in the amount of \$73,750 for construction management and site supervision services for the Service Center renovation project

Via Design was our architect in the initial design phases of the Service Center remodel project. We have requested they complete the plan while working with a construction manager on this project. We received six proposals for the construction manager and are recommending Rockford Construction because of the quality and associated cost of their proposal.

The motion to approve items 5.A. 1 through 12 was unanimously approved.

16-08D Resource Adequacy/Capacity Planning and Generation Plant Monitoring/Measurement “Terms” Presentation/Discussion — The General Manager provided a presentation on Resource Adequacy and Plant Monitoring and Measurement terminology to the Board. We will be providing the availability factor, utilization factor, capacity factor and heat rate to the Board on a monthly basis for review and information. No formal action taken.

Director Naser exited the meeting at 6:30 p.m.

16-08E Four-year (Fiscal Year) Sims III Outage Summary — Provided to the Board for information. No formal action taken.

16-08F MPPA Quarterly Power Supply Report — Provided to the Board for information. No formal action taken.

At 6:47 p.m. by motion of Director Kieft, supported by Director VanderMolen, the August 25, 2016 Board meeting was adjourned.

Respectfully submitted,

Renee Molyneux  
Secretary to the Board

RM/ak