

GRAND HAVEN BOARD OF LIGHT AND POWER
MINUTES
September 17, 2015

A regularly scheduled meeting of the Grand Haven Board of Light and Power was held on Thursday, September 17, 2015, at 4:00 p.m. at the Board's office located at 1700 Eaton Drive in Grand Haven, Michigan.

The meeting was called to order at 4:02 p.m. by Chairperson Smart.

Present were Directors Kieft, Naser, VanderMolen, Witherell and Smart.

Also present were Dave Walters, General Manager and Renee Molyneux, Administrative Services Manager and Secretary to the Board.

Director Kieft, supported by Director Naser, moved to approve the meeting agenda. The motion was unanimously approved.

15-09A Director Kieft, supported by Director Naser, moved to approve the consent agenda. The consent agenda includes:

- Approve the Minutes of the August 19, 2015 Board meeting and August 27, 2015 Board Work Session
- Approve paying bills in the amount of \$2,285,690.41 from the Operation and Maintenance Fund
- Approve paying bills in the amount of \$34,962.55 from the Renewal and Replacement Fund
- Approve Purchase Requisition #12919 to Tiremax in the amount of \$20,050 to purchase new tires for the 980H loader at Sims
- Approve Purchase Requisition #12972 to Dubric Packing & Seals in the amount of \$14,906 to rebuild the high pressure ash pump
- Approve Purchase Requisition #13003 to Grand Rapids Machine Repair in the amount of \$12,060 for pulverizer parts and to fit to the new shaft
- Approve Purchase Requisition #13004 to Asplundh Tree Expert, Inc. in the amount of \$27,585 for the 2015 69 kV transmission line ROW clearing
- Approve Purchase Requisition #13009 to Babcock & Wilcox Company in the amount of \$48,059 for replacement shaft and seals for the 3B pulverizer

The motion was unanimously approved.

15-09B Public Comment Period — No other attendees or comments were received.

15-09C Director Naser, supported by Director Kieft, moved to approve the following purchase requisitions:

- Approve Purchase Requisition #12994 and accept the bid from Star Crane & Hoist in the amount of \$10,775 to repair the ten ton auxiliary hoist turbine crane at Sims
- Approve Purchase Requisition #13007 and accept the low bid from Irby Utilities in the amount of \$41,999 to purchase a new meter test board

GRAND HAVEN BOARD OF LIGHT AND POWER

MINUTES

September 17, 2015

- Approve Purchase Requisition #13008 and accept the low bid from Bridgewell Resources, LLC in the amount of \$8,449 to purchase power poles for Emmet and Prospect
- Approve Purchase Requisition #13010 and accept the low bid from Kent Power Services in the amount of \$42,140 for the Sims 40 MVA switchyard oil containment repairs. This includes installing bentonite and adding a layer of rock.
- Approve Purchase Requisition #13011 and accept the bid from Western-Telcom in the amount of \$76,810 for fiber installations and connection to the GHAPS fiber purchased in August
- Approve Purchase Requisition #13012 and accept the bid from Hometown Connections in the amount of \$22,000 for strategic planning facilitation services. We will have three two-day engagements held in January, March and April 2016.
- Approve Purchase Requisition #13013 in the amount of \$8,000 for our 2015 BLP United Way employer match of 50% of employee contributions up to a maximum of \$8,000
- Approve Purchase Requisition #13017 and accept the bid from Schweitzer Engineering Laboratories in the amount of \$5,053 for the Morford Substation Breaker 922 relay
- Approve Purchase Requisition #13018 and accept the low bid from Utility Financial Solutions in the amount of \$31,500 for a cost of service study. UFS is located in Holland and one of their analysts lives on our system.
- Approve Purchase Requisition #13021 to Environmental Resources Management (ERM) Michigan, Inc. in the amount of \$62,900 for coal ash residuals delineation sampling in accordance with the MDEQ approved work plan. The work plan was written by ERM.
- Approve Purchase Requisition #13023 and accept the low bid from Underwater Construction Corp. in the amount of \$5,110 for a diver to inspect the circulating water intake to condenser
- Approve Purchase Requisition #13028 and accept the bid from Renew Valve & Cleveland Valve in the amount of \$38,831 for high pressure valve work during the October planned outage. The valves will be placed on a preventative maintenance schedule. Renew Valve is our low bid preferred vendor.
- Approve Purchase Requisition #13029 and accept the low bid from Dubric Packing & Seals in the amount of \$63,659 to purchase two new mixers for B module scrubber to be installed during the October planned outage
- Approve Purchase Requisition #13035 and accept the low bid from Lisbon Hoist, Inc. in the amount of \$11,679 to purchase a two man basket and air hoist for boiler work

The motion was unanimously approved.

GRAND HAVEN BOARD OF LIGHT AND POWER

MINUTES

September 17, 2015

15-09D Approve Long-Term Power Supply Planning Key Policy Statements — The Key Policy Statements were presented as formerly discussed and reviewed during the August 27, 2015 Work Study Session. Director Kieft, supported by Director Witherell, moved to accept and implement the Long-Term Power Supply Planning Key Policy Statements as presented. In a four to one vote of the Board, those in favor: Directors Kieft, VanderMolen, Witherell and Smart; those opposed: Director Naser. The motion passed.

15-09E Architectural and Engineering Facility Assessment and Pre-Design Services — Not much has been done to the Service Center since it was built in 1989. We budgeted for this assessment and recommend using the expertise of an architectural firm for the evaluation and design process. We invited eight firms to provide a proposal. Five responded. One of the five is local. For the most part, the costs will be charged on an hourly rate basis and the rates between the firms are very consistent. We are recommending Via Design which is a Grand Rapids firm. What sold us is their integration of the furniture throughout the design process. They also employ staff with furniture and interior design expertise, which may provide us more flexibility in the design if we move to a more open concept space. The motion was unanimously approved.

15-09F Potential Termination of C. Reiss Coal Supply and Purchase Agreement — The General Manager provided an update on the status of C. Reiss Coal contract negotiations. No formal action taken.

At 5:40 p.m. by motion of Director Kieft, supported by Director VanderMolen, the September 17, 2015 Board meeting was adjourned.

Respectfully submitted,

Renee Molyneux
Secretary to the Board

RM/ak