

BOARD OF LIGHT AND POWER GRAND HAVEN, MICHIGAN

SUBJECT: Hometown Helping Hand

PROCEDURE:

In order to respond to the request of Salvation Army to have the Board of Light and Power partner in the amount of funds available to our needy customers in our community the Grand Haven Board of Light & Power (GHBLP) has implemented the following program under the slogan of Hometown Helping Hand (HHH).

The GHBLP will donate a portion of the revenue generated from the final notice of disconnect which is the red door tag program into a fund held by the GHBLP. Voluntary contributions will also be solicited from customers of the GHBLP through advertisement of the program as well as an informational bill insert. Customers will have the option to make a one time contribution or to have a monthly contribution added to their electric bill as a separate line item on the bill. Contributions to the HHH program are tax deductible and receipts will be furnished upon request.

The Salvation Army staff will have complete discretion to determine the eligibility of persons to be aided by cash contributions from the HHH program based on criteria established by the Salvation Army. Recipients must be customers of the GHBLP. Assistance given under the HHH program may be for the payment of past due electric bills for customers of the GHBLP only.

The GHBLP will report monthly to the Salvation Army a statement of funds available as well as any activity for that month.