

GRAND HAVEN BOARD OF LIGHT AND POWER
MINUTES
JULY 19, 2018

A regularly scheduled meeting of the Grand Haven Board of Light and Power was held on Thursday, July 19, 2018, at 4:00 p.m. at the Board's office located at 1700 Eaton Drive in Grand Haven, Michigan.

The meeting was called to order at 4:00 p.m. by Chairperson Smart.

Present were Directors Kieft, Naser, Witherell and Smart.

Also present were David Walters, General Manager; Renee Molyneux, Administrative Services Manager and Secretary to the Board; Lynn Diffell, Accounting and Finance Manager; Rob Shelley, Distribution and Engineering Manager, and Erik Booth, Power Supply Manager.

Director Witherell, supported by Director Kieft, moved to excuse Director VanderMolen from the meeting. The motion was unanimously approved.

Director Witherell, supported by Director Kieft, moved to approve the meeting agenda. The motion was unanimously approved.

18-7A Director Naser, supported by Director Witherell, moved to approve the consent agenda. The consent agenda includes:

- Approve the Minutes of the June 27, 2018 Joint meeting with one revision stating Attorney Scott Smith recommended one subcommittee of BLP Board and City Council members be established to address all issues
- Approve the Minutes of the June 28, 2018 Board meeting
- Accept and file the June 2018 Financial Statements and Power Supply and Sales Dashboard
- Approve paying bills in the amount of \$782,877.16 from the Operation and Maintenance Fund
- Approve paying bills in the amount of \$201,067.89 from the Renewal and Replacement Fund
- Confirm Purchase Order #20024 to Z Services LLC in the amount of \$14,400 for contract cleaning services at Sims
- Confirm Purchase Order #20028 to Black & Veatch in the amount of \$7,700 for additional engineering services change order
- Confirm Purchase Order #20034 to Northern Boiler Mechanical Contractors in the amount of \$5,862 for replacement of 8" high pressure ash line
- Confirm Purchase Order #20043 to N-Dimensions Solutions in the amount of \$7,500 for annual computer network monitoring
- Confirm Purchase Order #20053 to Z Services LLC in the amount of \$14,400 for contract cleaning services at the Service Center
- Confirm Purchase Order #20056 to GEA Westfalia Separator, Inc. in the amount of \$5,323 for oil/water separator services

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- Confirm Purchase Order #20054 to Fastenal Company in the amount of \$30,000 for annual blanket PO for vending machine supplies at Sims

The motion was unanimously approved.

18-7B Public Comment Period — Josh Brugger, resident and City Council member, asked the Board to consider financial assistance of up to one-third the cost to bury the power lines along Harbor Drive during the City's upcoming project.

Gary VanVolkenburg, resident, is also asking to have the lines buried on Harbor Drive. He feels the overhead is no longer compatible with the area, which is now primarily residential and small business use. He expressed concerns regarding the safety of the current infrastructure.

Chairperson Smart suggested the funding of the Harbor Drive underground project be added to Other Business.

There was no opposition to adding this item to the agenda.

18-7C Director Witherell, supported by Director Naser, moved to approve the following purchase orders:

- Approve Purchase Order #20022 to Altec Industries, Inc. in the amount of \$260,768 for a new line department digger derrick truck
- Approve Purchase Order #20025 to Network Environmental Inc. in the amount of \$7,400 for a relative accuracy test audit
- Approve Purchase Order #20026 to Babcock & Wilcox Company in the amount of \$7,855 for B Module inlet duct replacement expansion joint parts and materials for the fall outage
- Approve Purchase Order #20049 to Chamber of Commerce in the amount of \$5,000 for FY19 Economic Development Contribution.
- Approve Purchase Order #20051 to WGHN Radio Station in the amount of \$6,960 for annual community outreach radio programming
- Approve Purchase Order #20057 to Northern Boiler Mechanical Contractors in the amount of \$47,800 to install B Module inlet duct replacement expansion joint during the fall outage
- Approve Purchase Order #20058 to Northern Boiler Mechanical Contractors in the amount of \$39,500 for B Module tank repair during the fall outage
- Approve Purchase Order #20059 to Northern Boiler Mechanical Contractors in the amount of \$10,800 to repair buckling on B Module during the fall outage
- Approve Purchase Order #20060 to Northern Boiler Mechanical Contractors in the amount of \$24,880 for parts and labor to repair A Module's density loop
- Approve Purchase Order #20076 to Wesco Distribution Inc. in the amount of \$18,750 for Distribution capacitor banks

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- Approve Purchase Order #20080 to Gorno Ford in the amount of \$37,584 for a Ford F150 4x4 truck

The motion was unanimously approved.

18-7D PO #20079, Buist Electric, \$23,514 (Conduit installation for Harbor Drive underground project) – Director Witherell, supported by director Kieft, moved to approve Purchase Order #20079 to Buist Electric to install conduit in the two-block section from Columbus to Franklin on Harbor Drive. The motion was unanimously approved.

18-7E PO #20084, Burns & McDonnell, \$70,000 (Engineering services associated with IRP) – Director Witherell, supported by Director Kieft, moved to contract with Burns & McDonnell for an independent, third-party, engineering study and IRP. Staff proposes the Board hire a firm to help us finalize a power supply plan and evaluate local generation. Burns & McDonnell is a reputable firm, and staff feels this is the appropriate time for this work. They will conduct their evaluation concurrently with the City/BLP subcommittee meetings. Questions may be asked of them along the way. The study is not intended to replace the current process set by City Council and the Board. Burns & McDonnell will review all assessments and make an independent recommendation for power supply going forward. In a roll call vote of the Board, those in favor: Directors Kieft, Naser, Witherell and Smart; those opposed: none; those absent: VanderMolen. The motion was approved.

18-7F Harbor Drive Undergrounding Project – Director Witherell, supported by Director Kieft, moved to approve the BLP funding one-third (up to \$300,000) of the Harbor Drive electric undergrounding project (from Howard to Columbus) contingent on the City and property owners in the area paying the remaining two-thirds. In a roll call vote of the Board, those in favor: Directors Kieft, Naser, Witherell and Smart; those opposed: none; those absent: VanderMolen. The motion was approved.

At 4:55 p.m. by motion of Director Witherell, supported by Director Kieft, the July 19, 2018 Board meeting was adjourned.

Respectfully submitted,

Renee Molyneux
Secretary to the Board

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