

GRAND HAVEN BOARD OF LIGHT AND POWER
MINUTES
AUGUST 15, 2019

A regularly scheduled meeting of the Grand Haven Board of Light and Power was held on Thursday, August 15, 2019, at 4:00 p.m. at the Board's office located at 1700 Eaton Drive in Grand Haven, Michigan.

The meeting was called to order at 4:00 p.m. by Chairperson Smart.

Present were Directors Kieft, Naser, VanderMolen, Witherell and Smart.

Also present were David Walters, General Manager; Renee Molyneux, Administrative Services Manager and Secretary to the Board; Lynn Diffell, Accounting & Finance Manager; Rob Shelley, Distribution and Engineering Manager; and Erik Booth, Power Supply Manager.

Director Kieft, supported by Director Naser, moved to approve the meeting agenda. The motion was unanimously approved.

19-10A Director Witherell, supported by Director Kieft, moved to approve the consent agenda. The consent agenda includes:

- Approve the Minutes of the July 18, 2019 Board Meeting
- Accept and file the July 2019 Financial Statements and Power Supply and Sales Dashboard
- Approve paying bills in the amount of \$1,693,645.89 from the Operation and Maintenance Fund
- Approve paying bills in the amount of \$696,205.32 from the Renewal and Replacement Fund
- Confirm Purchase Order #20819 to Z Services LLC in the amount of \$14,400 for Eaton Drive cleaning services
- Confirm Purchase Order #20820 to WGHN Radio Station in the amount of \$6,960 for our annual community outreach program
- Confirm Purchase Order #20823 to Shoreline Metal Fabricators in the amount of \$20,000 for emergency repairs to fabricate 4 stainless cone reducers for the scrubber module during July's forced outage
- Confirm Purchase Order #20832 to Babcock & Wilcox Company in the amount of \$10,137 for pulverizer repair replacement springs during July's forced outage
- Confirm Purchase Order #20834 to United Conveyor Supply Company in the amount of \$17,946 for bottom ash piping
- Confirm Purchase Order #20836 to Black & Veatch in the amount of \$29,850 for Asset 360 remote monitoring and assessment services through EOL
- Confirm Purchase Order #20864 to Holland Litho Printing Services in the amount of \$5,042 for our annual Energy Waste Reduction/Renewable Energy Summary brochure printing services

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- Confirm Purchase Order #20872 to Kent Power Inc. in the amount of \$31,221 for a reclosure replacement
- Confirm Purchase Order #20873 to Kent Power Inc. in the amount of \$30,532 for contracted line services

The motion was unanimously approved.

19-10B Public Comment Period – Mayor McCaleb extended an invitation to a celebration in honor of the U.S. Army Corps of Engineers on Saturday, August 17 from 11 AM – 1 PM. This also marks the 10-Year anniversary of the boardwalk rebuild. The event will be held at the Corps of Engineers’ parking area at 307 S. Harbor Dr.

No formal action taken.

19-10C Director Witherell, supported by Director Kieft, moved to approve the following purchase orders:

- Approve Purchase Order #20850 to RESCO in the amount of \$16,540 for two 150 kVA padmount transformers
- Approve Purchase Order #20851 to Power Line Supply Company in the amount of \$16,201 for six underground fuse cabinets
- Approve Purchase Order #20861 to RESCO in the amount of \$9,820 for one 300 kVA padmount transformer
- Approve Purchase Order #20867 to TSE International, Inc. in the amount of \$6,006 for a wire pulling system
- Approve Purchase Order #20876 to Power Line Supply Company in the amount of \$11,775 for primary underground cable

The motion was unanimously approved.

19-10D Director Naser, supported by Director Kieft, moved to approve 2019 Fiscal Year End Write Offs in the amount of \$31,735.36. These are accounts that we determined to be uncollectible and are on property we cannot lien. The dollar amount is up slightly over last year; however, the percentage of retail sales at 0.072% is below the previous year’s amount of 0.076%. We will continue our collection efforts on these accounts.

The motion was unanimously approved.

19-10E A revised draft of the Board Bylaws was distributed to the Board. Staff is asking the Board to review the draft over the next month and to provide any questions or comments to either the Board Chair or the General Manager before the September meeting. The Bylaws include much of the language from the City Charter and incorporates other language that goes above and beyond the Charter. Both the City Attorney and BLP attorney Dale Rietberg reviewed the document, which began with Scott Smith, past City attorney, and their proposed edits have been incorporated into the revised draft. The Board will discuss any comments received during

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the next month if deemed necessary at the September meeting. The final Board Bylaws will be brought to the October meeting for review and approval.

No formal action taken.

19-10F A draft Electric Services Rules, Standards & Rates was provided in this month's Board packet. The BLP did not have a 'book' before and aggregating all separate policies would be difficult; therefore, we started from scratch referencing Consumers Energy's rule book as a starting point. BLP customer and distribution rules, standards and rates are now assembled into an entirely new format. We are asking the Board to review the draft over the next month and to provide any questions or comments to either the Board Chair or the General Manager before the September meeting. The Board will discuss any comments received during the next month at the September meeting if necessary. The final Electric Services Rules, Standards & Rates book will be brought to the October meeting for review and approval.

No formal action taken.

19-10G Jan O'Connell, Sierra Club, asked for the timeline regarding the future energy plan for Grand Haven. The General Manager explained we are focusing efforts on items that must get done first, which includes plant demolition, site remediation and an interim snowmelt solution. We determined a 36 MW plant is cost prohibitive and are evaluating smaller plants that would utilize more of the gas infrastructure currently in place. We have been talking directly with engine manufacturers and will bring a proposal path forward at a later meeting.

Rick Grasman, resident, asked about the status of undergrounding power lines along Harbor Avenue. The General Manager explained the City received a grant for their portion of the project, which is placing additional requirements upon the BLP that were unanticipated and may cause our portion of the project to take longer than originally expected and cost more. The BLP has already installed conduit for the first two blocks of the project. We plan to extend further along Harbor Avenue to the southwest. This portion will be directional bored. Scheduling of the project will be done through the grant process.

No formal action taken.

At 4:24 p.m. by motion of Director Witherell, supported by Director Kieft, the August 15, 2019 Board meeting was adjourned.

Respectfully submitted,

Renee Molyneux
Secretary to the Board

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