



AUTHORIZATION TO RELEASE PERSONAL AND ACCOUNT INFORMATION

I hereby authorize any entity, including but not limited to the City of Grand Haven and its Grand Haven Board of Light & Power, to release any and all of my account and personal information, including but not limited to my forwarding address, to the landlord identified below and I agree to indemnify and hold harmless any entity that releases this information upon receiving a signed copy of this authorization form.

Printed name of Renter/Tenant	Signature of Same	Date
1) _____	_____	_____
2) _____	_____	_____
3) _____	_____	_____

_____	_____
Signature of Witness	Date

Printed Name of Witness

Name of Landlord/Agent

_____	_____
Mailing Address of Landlord/Agent	Daytime Phone for Landlord/Agent

Rental Property Address

Customer Account Number
(Grand Haven Board of Light and Power will complete)



LANDLORD PROTECTION PROGRAM

The Grand Haven Board of Light and Power would like to identify rental properties serviced by the Board of Light and Power and offer to the property owner a shutoff protection program.

The three types of service being offered are as follows:

- READ:** This option would automatically transfer service to the landlord's name when a tenant contacts the Board of Light and Power to have service discontinued unless a new tenant is moving in at the same time.
- ALL SHUTOFFS:** Landlords may elect to have service transferred to their name if the service is to be disconnected for any reason, including nonpayment.
- SEAL:** Service at property is sealed when a tenant requests service discontinued, and remains off until next tenant requests service or landlord gives further instruction.

Please use the enclosed form to list rental properties serviced by the Board of Light and Power (including unit and/or apartment numbers) and check the type of shutoff protection applicable to each.

NOTE: Any future changes in ownership of rental property also needs to be reported to Customer Service to prevent incurring bills in your name after you sell a rental property.

Please contact Customer Service at 616-846-6250 with any questions you have concerning this program.



LIEN WAIVER

RESPONSIBILITY FOR PAYMENT OF ELECTRIC ENERGY CHARGES

Tenant (Customer) Name: _____

Service Address: _____

Owner Name: _____

Owners Mailing Address: _____

Owners Telephone Number: _____

Account Number (Provided by BLP) _____

I, the tenant(s) at the above service address, have agreed with the owner that I will be solely responsible for the payment of electrical energy charges and provide this as written notice of such to the Grand Haven Board of Light and Power in accordance with the Grand Haven Board of Light and Power Collection Policy in Section 7:02 (3) stating: "At the time service is requested by the tenant, the tenant shall provide a signed Lien Waiver form, a copy of the signed lease agreement, and a deposit in the amount of \$400.00 for residential property and two months estimated billing or \$600.00 minimum for commercial/industrial property."

Tenant Signature

Owner Signature/Acknowledgement

Date



October 16, 2019

Dear Property Owner/Management Company:

The GHBLP updated its Electric Service Rules, Standards & Rates, which was approved by the Board of Directors at its September 19, 2019 meeting. The new rules go into effect November 1, 2019.

With this update, new security deposit levels were established for GHBLP residential properties:

- Security Deposit for residential rental property within the City of Grand Haven: \$100.00
- Security Deposit for residential rental property outside Grand Haven City limits: \$150.00
- Security Deposit for properties enrolled in the BLP's Lien Waiver Program: \$400.00
- Security Deposit for customers renting a mobile home or owning a mobile home within a mobile home community: \$400.00

We have enclosed a copy of the updated Lien Waiver form effective November 1, 2019. Please replace all old forms with the updated form to ensure your tenants are informed of the correct security deposit required for electrical services.

Other Electric Service Rules, Standards & Rates have also been updated. You may view the full document on our website at ghblp.org.

Thank you for working with us as we implement these changes. You may contact our Customer Account Representatives at (616) 846-6250 with any questions.

Sincerely,

Tammera K. Harmsen

Tammera K. Harmsen
Customer Account Supervisor



Customer Service | p 616.846.6250 | f 616.846.3114 | e-mail customerservice@ghblp.org |

Landlord Protection Program

Protection Requested (check only one for each address)

ADD Property Address:

Read All Shutoffs Seal

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

DELETE Property Address:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Indicate any additional accounts on a separate sheet of paper.

_____ PLEASE CHECK HERE IF YOU ARE **REQUIRING** LIEN WAIVER DEPOSITS FOR YOUR TENANTS.

_____ PLEASE CHECK HERE IF YOU ARE **NOT** REQUIRING LIEN WAIVERS **OR CANCELLING** AN EXISTING LIEN WAIVER POLICY.

Signature

Date (Required)

Please **PRINT** information:

Name: _____

Mailing Address: _____

Daytime Phone No.: _____