

GRAND HAVEN BOARD OF LIGHT AND POWER
MINUTES
DECEMBER 17, 2020

A regularly scheduled meeting of the Grand Haven Board of Light and Power was held on Thursday, December 17, 2020 at 4:00 p.m. at the Board's office located 1700 Eaton Drive in Grand Haven, Michigan and electronically via live Zoom Meeting.

The meeting was called to order at 4:00 p.m. by Vice Chairperson Witherell.

Present were Directors Crum, Kieft, Naser, Witherell and Smant.

Also present were David Walters, General Manager; Renee Molyneux, Administrative Services Manager and Secretary to the Board; Lynn Diffell, Accounting & Finance Manager; Erik Booth, Power Supply Manager; and Rob Shelley, Distribution and Engineering Manager.

20-16A Director Naser, supported by Director Kieft, moved to approve the meeting agenda.

In a roll call vote of the Board, those in favor: Directors Crum, Kieft, Naser, Witherell and Smant; those absent: none; those opposed: none. Motion passed.

20-16B Director Naser, supported by Director Kieft, moved to approve the consent agenda. The consent agenda includes:

- Approve Minutes of the December 3, 2020 Board Meeting
- Accept and file the November 2020 Financial Statements and Power Supply and Sales Dashboard
- Approve paying bills in the amount of \$1,816,988.74 from the Operation and Maintenance Fund
- Approve paying bills in the amount of \$1,018,233.61 from the Renewal and Replacement Fund
- Confirm Purchase Order #20600-2 to Golder Associates in the amount of \$15,000 for change order for additional engineering services associated with Sims site CCR closure and remediation
- Confirm Purchase Order #20621-2 to Golder Associates in the amount of \$10,000 for change order for additional engineering services associated with Sims site CCR closure and remediation
- Confirm Purchase Order #21453-3 to Trace Analytical in the amount of \$10,000 for CCR laboratory services
- Confirm Purchase Order #21453-4 to Trace Analytical in the amount of \$21,478 for Unit 3 CCR impoundment closure laboratory services
- Confirm Purchase Order #21454-4 to Ottawa County Farms Landfill in the amount of \$52,105 for landfill disposal fees
- Confirm Purchase Order #21454-5 to Ottawa County Farms Landfill in the amount of \$26,391 for landfill disposal fees

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- Confirm Purchase Order #21454-6 to Ottawa County Farms Landfill in the amount of \$33,477 for landfill disposal fees
- Confirm Purchase Order #21454-7 to Ottawa County Farms Landfill in the amount of \$38,068 for landfill disposal fees
- Confirm Purchase Order #21615 to Double L Enterprises in the amount of \$45,575 for Unit 3 CCR impoundment closure work

In a roll call vote of the Board, those in favor: Directors Crum, Kieft, Naser, Witherell and Smart; those absent: none; those opposed: none. Motion passed.

20-16C Public Comment Period – Mayor Monetza, 945 Washington, asked the Board to postpone any action on the sale of the Diesel plant. He feels action by the Board will stall any public feedback.

The General Manager stated proposals are timed and may expire prior to action in February; therefore, staff will ask all bidders for an extension on their proposal to at least February 15, 2021.

No formal action taken.

20-16D Director Naser, supported by Director Kieft, moved to approve the following purchase orders:

- Approve Purchase Order #21630 to Environmental Resources Management in the amount of \$7,500 for coal pile NPDES Permit assistance
- Approve Purchase Order #21632 to Zervas Facilities Maintenance in the amount of \$12,000 for janitorial services for Eaton Drive 1/1/21 – 6/30/21
- Approve Purchase Order #21634 to Golder Associates in the amount of \$91,800 for Material Stabilization Study and Closure Alternatives Feasibility Study

Golder & Associates, the BLP's consultant for CCR compliance on the island, would like to evaluate options to stabilize materials in place. Also, further evaluation of alternatives for possible removal of materials and the potential risk of release if materials are disturbed is needed.

In a roll call vote of the Board, those in favor: Directors Crum, Kieft, Naser, Witherell and Smart; those absent: none; those opposed: none. Motion passed.

20-16E Director Naser, supported by Director Kieft, moved to approve the Resolution Adopting the Municipal Employees' Retirement System Defined Benefit Plan.

Resolution Adopting the Municipal Employees' Retirement System Defined Benefit Plan

This Resolution is entered into under the provisions of 1996 PA 220 and the Municipal Employees' Retirement System of Michigan ("MERS") Plan Document, as each may be amended.

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WHEREAS, the participating entity desires to adopt the MERS Defined Benefit Plan for its designated employees;

WHEREAS, the participating entity has furnished MERS with required data regarding each eligible employee and retiree, and, with respect to employees, MERS' actuary has computed the liabilities for benefits payable and which may become payable (on account of service already, and to be, rendered);

WHEREAS, as a condition of MERS membership, and pursuant to the MERS Retirement Board's power as plan administrator and trustee under Plan Document Section 71 and MCL 38.1536, as each may be amended, it is appropriate and necessary to enter into a binding agreement providing for the administration of the MERS Defined Benefit Plan, the reporting of service and wages, and the payment of the required contributions of a participating entity; now, therefore,

IT IS HEREBY RESOLVED:

1. On behalf of the participating entity, the governing body of Grand Haven Board of Light & Power adopts the MERS Defined Benefit Plan in accordance with Plan Section 4 for its eligible employees, subject to the MERS Plan Document and as authorized by 1996 PA 220, as both may be amended;
2. Pursuant to Public Act 738 of 2002, the municipality authorizes electronic transactions to make payments to MERS for the Defined Benefit Plan, and affirms that it is in compliance with MCL 124.303.

In a roll call vote of the Board, those in favor: Directors Crum, Kieft, Naser, Witherell and Smart; those absent: none; those opposed: none. Motion Passed.

20-16F Director Kieft, supported by Director Naser, moved to approve a cash transfer in the amount of \$4.0 million into the BLP's Defined Benefit Plan prior to December 31, 2020 to reduce unfunded liabilities.

In a roll call vote of the Board, those in favor: Directors Crum, Kieft, Naser, Witherell and Smart; those absent: none; those opposed: none. Motion Passed.

20-16G Chairperson Smart, supported by Director Naser, moved to request all Diesel Plant bidders for proposal extensions to March 1 to provide more time for public input before a decision is made by the Board. Proposed agenda action is postponed accordingly.

In a roll call vote of the Board, those in favor: Directors Crum, Kieft, Naser, Witherell and Smart; those absent: none; those opposed: none. Motion Passed.

20-16H The Board was asked if they would like to designate a Community Design Team to work with ProgressiveAE on the Harbor Island architectural design plan, and if so, who would the Board like to have participate on the committee. Board members were asked to submit comments to the General Manager.

No formal action taken.

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20-16I the General Manager updated the Board on community outreach progress. The microsite was launched today and may be accessed at GrandHavenPower.org or via the BLP's website at GHBLP.org. We are also planning to host three public forums/information gathering sessions to be held most likely via Zoom. The last element includes face-to-face meetings with our largest customers and key communicators. Staff and Director Witherell will be meeting with these individuals.

No formal action taken.

20-16J The General Manager provided an update on the Business Risk Assessment, which will be finalized in early January and distributed to the Board prior to Strategic Planning sessions, which will be led by Tim Blodgett from Hometown Connections in person, if allowed, or via Zoom.

No formal action taken.

20-16K Mayor Monetza, Director Witherell, and Chairperson Smant have been involved in discussions on the environmental cleanup on Harbor Island. Legal counsel, Arthur Siegel, is prepared to meet in a joint session with City Council and the Board sometime in January. Siegel helped write the State's CCR rules and is very knowledgeable. The General Manager feels we have a solid team of experts working on these remediation efforts who have the best interest of the community in mind. All governing bodies need to be on board in support of finding the best solution for Grand Haven. If the Board has any questions, please submit them to the General Manager in advance of the meeting so they may be fully responded to during the joint session. Staff will work on scheduling the joint session.

No formal action taken.

At 5:15 p.m. by motion of Director Kieft, supported by Director Naser, the December 17, 2020 Board meeting was adjourned.

Respectfully submitted,

Renee Molyneux
Secretary to the Board

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