

GRAND HAVEN BOARD OF LIGHT AND POWER  
MINUTES  
MARCH 16, 2023

A regularly scheduled meeting of the Grand Haven Board of Light and Power was held on Thursday, March 16, 2023, at 6:00 p.m. at the Board's office located at 1700 Eaton Drive in Grand Haven, Michigan and electronically via live Zoom Meeting.

The meeting was called to order at 6:10 p.m. by Chairperson Westbrook.

Present were Directors Crum, Hendrick, Knoth, Witherell and Westbrook.

Also present were David Walters, General Manager; Renee Molyneux, Administrative Services Manager and Secretary to the Board; Rob Shelley, Distribution & Engineering Manager; Erik Booth, Operations & Power Supply Manager; AnnMarie Sanford, Dickinson Wright; Lara Zawaideh, HDR via Zoom; and David Shull, Progressive A.E.

23-05A Director Witherell, supported by Director Crum, moved to approve the meeting agenda.

In a roll call vote of the Board, those in favor: Directors Crum, Hendrick, Knoth, Witherell and Westbrook; those absent: none; those opposed: none. Motion passed.

Public Comment Period – No comments were provided. No formal action taken.

23-05B Director Witherell, supported by Director Hendrick, moved to approve the consent agenda items. The consent agenda includes:

- Approve the Minutes of the February 16, 2023 Implicit Bias Training Workshop and the February 16, 2023 Regular Board Meeting
- Accept and file the February 2023 Financial Statements and Power Supply & Retail Sales Dashboard
- Accept and file the February KPI Dashboard
- Accept and file the MPPA Energy Services Project Resource Position Report dated February 28, 2023
- Accept and file the Constellation Energy Market Graphs from March 3, 2023
- Accept and file the American Rescue Plan packet
- Accept and file the 2023 MPPA Stakeholders Meeting, to be held on May 18, 2023
- Approve paying bills in the amount of \$2,651,840.95 from the Operation and Maintenance Fund
- Approve paying bills in the amount of \$156,940.74 from the Renewal and Replacement Fund
- Confirm Purchase Order #22534 to Schweitzer Engineering Laboratories in the amount of \$6,285.36 for Fiber Optic Cable for the Osipoff Control House Project

In a roll call vote of the Board, those in favor: Directors Crum, Hendrick, Knoth, Witherell and Westbrook; those absent: none; those opposed: none. Motion passed.

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23-05C Lara Zawaideh, HDR, provided an update on the Harbor Island environmental project to the Board primarily focusing on CCR activities.

AnnMarie Sanford, Environmental Attorney at Dickinson Wright, reported she has been negotiating the Administrative Consent Order (ACO) with EGLE. They are now reviewing the additional comments.

Discussion regarding who executes and approves the ACO was held. The BLP has been removed from the project and is no longer in control of the site; therefore, those who are in control of the site should sign the ACO. Sanford stated the party that executes the ACO will be doing so on behalf of the BLP.

No formal action taken.

23-05D Updates from Brittany Goode, City of Grand Haven Sustainability & Energy Commission and Ryan Cotton, Community Energy Planning Committee were provided.

No formal action taken.

23-05E Director Witherell, supported by Director Knoth, moved to approve the following Purchase Orders:

- Approve Purchase Order #22326-1 to Newkirk Electric in the amount of \$36,266 for additional substation exits conduit work for the Osipoff Control House Project
- Approve Purchase Order #22539 to Alpine Power Systems in the amount of \$7,950 for 2023 annual substation battery testing
- Approve Purchase Order #22548 to Joint Michigan Apprentice Program in the amount of \$24,420 for Apprentice Lineworker tuition and books
- Approve Purchase Order #22553 to Power Line Supply in the amount of \$25,498 to purchase streetlights for the LED Conversion Project
- Approve Purchase Order #22555 to Border States Electric in the amount of \$16,720 for 4/0 Tri-Plex Wire
- Approve Purchase Order #22560 to Power Line Supply in the amount of \$543,260.27 for Hendrix Wire for the OF34 and OF42 Project
- Approve Purchase Order #22561 to Brown Wood Preserving Co. in the amount of \$93,989.03 for wood poles for the OF34 and OF42 Project and BLP stock
- Approve Purchase Order #22562 to Western Tel-Com in the amount of \$129,400 for underground labor for that OF34 and OF42 Project
- Approve Purchase Order #22565 to Irby in the amount of \$22,250.50 for switches and fuses for that OF34 and OF42 Project

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In a roll call vote of the Board, those in favor: Directors Crum, Hendrick, Knoth, Witherell and Westbrook; those absent: none; those opposed: none. Motion passed.

23-05F Director Witherell, supported by Director Crum, moved to appoint Danielle Martin as Secretary to the Board effective April 1, 2023.

In a roll call vote of the Board, those in favor: Directors Crum, Hendrick, Knoth, Witherell and Westbrook; those absent: none; those opposed: none. Motion passed.

23-05G Director Witherell, supported by Director Crum, moved to request an extension for the Permit to Install a Combined Heat and Power Plant on Harbor Island.

In a roll call vote of the Board, those in favor: Directors Crum, Witherell and Westbrook; those absent: none; those opposed: Directors Hendrick and Knoth. Motion passed.

23-05H The Board reviewed and discussed proposed Board budget items that will be incorporated into the FY2024 budget.

No formal action taken.

23-05I Director Hendrick, supported by Director Witherell, moved to authorize Chairperson Westbrook to work with Mayor McNally to schedule and establish an agenda for a joint meeting of the Board and Council.

In a roll call vote of the Board, those in favor: Directors Crum, Hendrick, Knoth, Witherell and Westbrook; those absent: none; those opposed: none. Motion passed.

23-05J The Board discussed a letter written by the Executive Staff team regarding Board treatment of professional consultants.

No formal action taken.

23-05K The Board recognized and thanked Mike Kellogg for his thirty years of service and Renee Molyneux for her fifteen years of service with the Board of Light & Power.

No formal action taken.

23-05L David Shull, Progressive A.E., presented an evaluation of the City's former Fire Station located on the corner of N. 5<sup>th</sup> Street and Columbus. Project costs are estimated in the \$3.3 to \$4.3 million dollar range and project completion is estimated to take approximately 14 months given increasing lead times for materials.

The Board was asked to submit any questions to the General Manager in the next couple weeks. A work study will be scheduled to discuss next steps.

No formal action taken.

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23-05M Rob Shelley, Distribution & Engineering Manager, provided a 2022 GHBLP Reliability update to the Board. Shelley reported the BLP's performance is better than state and national averages in all categories. Causes for power outages have all been distribution related. Improvements to the distribution system are paying off.

No formal action taken.

23-05N Erik Booth provided a draft FY2024 Power Supply Budget to the Board. Booth reported the BLP's renewable portfolio is increasing, currently at 22% and is expected to be at 26% in FY2024. Power supply costs are lower than FY2023 projections. Future capacity and transmission pricing is likely to increase due to volatility in the market.

No formal action taken.

Public Comment Period –

Jim Hagen, 400 Lake stated, while expensive, he likes the Fire Station re-use opportunity. Hagen encouraged the Board to continue evaluation and consider installing solar panels on the roof. Hagen feels, if the site is capped, Harbor Island is a good location to install a solar array.

David Mann, 515 Howard Ave. agrees the Board, especially today, should have legal assistance and recognized the importance of BLP frontline workers.

Chairperson Westbrook recognized and thanked BLP lineworkers who provided mutual aid restoration assistance in Hillsdale and in the Hart area caused by ice storms.

The General Manager advised the Board MDOT is now fully maintaining their US31 traffic signals. The BLP is still maintaining municipal traffic lights within our service territory.

No formal action taken.

At 9:07 PM by motion of Director Hendrick, supported by Director Knoth, the March 16, 2023 Board meeting was adjourned.

Respectfully submitted,

Renee Molyneux  
Secretary to the Board

RM