

GRAND HAVEN BOARD OF LIGHT AND POWER  
MINUTES  
MARCH 20, 2025

A regular meeting of the Grand Haven Board of Light and Power was held on Thursday, March 20, 2025, at 6:00 PM at the Board's office located at 1700 Eaton Drive in Grand Haven, Michigan and electronically via live Zoom Webinar.

The meeting was called to order at 6:00 PM by Chairperson Westbrook.

**Present:** Directors Knoth, Welling, and Westbrook.

**Absent:** Directors Crum and Polyak.

**Others Present:** General Manager Rob Shelley, Secretary to the Board Danielle Martin, Finance Manager Lynn Diffell, Operations and Power Supply Manager Erik Booth, Distribution and Engineering Manager Austin Gagnon and Patrick Bowland, CEO/General Manager of Michigan Public Power Association (MPPA).

**25-03A** Director Welling, supported by Director Knoth, moved to excuse Directors Crum and Polyak from the meeting due to personal reasons.

**Roll Call Vote:**

In favor: Directors Knoth, Welling and Westbrook; Opposed: None.

Motion carried.

**25-03B** Director Welling, supported by Director Knoth, moved to add item 6F2 PO# 23048 to Power Line Supply in the amount of \$10,419 and remove item 11 from the meeting agenda.

**Roll Call Vote:**

In favor: Directors Knoth, Welling and Westbrook; Opposed: None.

Motion carried.

**25-03C** Director Welling, supported by Director Knoth, moved to approve the agenda as amended.

**Roll Call Vote:**

In favor: Directors Knoth, Welling and Westbrook; Opposed: None.

Motion carried.

**Pledge of Allegiance**

**Public Comment Period**

Jim Hagen, 400 Lake Avenue, asked questions regarding the MPPA presentation slides included in the Board's packet.

**25-03D** Patrick Bowland, CEO and General Manager of MPPA, provided a presentation on MPPA.

GHBLP is one of twenty two members of MPPA, which together serve 300,000 retail customers and sell 6.4 million megawatts of energy annually. MPPA is a project based agency which gives its members maximum flexibility to choose projects and services that meet their individual needs.

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Benefits of being an MPPA member include resource sharing to achieve economies of scale and scope, increased competitiveness, industry expertise, and risk management. Bowland highlighted resource adequacy concerns in the MISO market indicating new power generation must be built. Due to its hedging practices, the BLP is in a good position for the near future but will need to continue to work strategically to be prepared for longer term needs.

**No formal action taken.**

**25-03E** Director Welling, supported by Director Knoth, moved to approve the consent agenda. The consent agenda includes:

- Approve the minutes of the February 27, 2025 Regular Board Meeting
- Receive and File the February Financial Statements, Power Supply and Retail Sales Dashboards
- Receive and File the February Key Performance Indicator (KPI) Dashboard
- Receive and File the MPPA Energy Services Project Resource Position Report dated 02/28/2025
- Approve payment of bills in the amount of \$2,447,102.55 from the Operation & Maintenance Fund
- Approve payment of bills in the amount of \$393,150.66 from the Renewal & Replacement Fund
- Approve Purchase Order #23345 to the Joint Michigan Apprenticeship Program in the amount of \$12,000 for 2025 Lineman Apprenticeship Tuition
- Approve Purchase Order #23048 to Power Line Supply in the amount of \$10,419 for overage costs associated with the Harbor Drive Underground Project

**Roll Call Vote:**

In favor: Directors Knoth, Welling and Westbrook; Opposed: None.  
Motion carried.

**24-03F** Director Welling, supported by Director Knoth, moved to approve the Purchase Orders. The Purchase Orders include:

- Purchase Order #23341 to Total Fire and Security in the amount of \$5,400 for a new fire alarm panel
- Purchase Order #23347 to Irby in the amount of \$65,647 for overhead switches for capital improvement plan projects
- Purchase Order #23353 to Power Line Supply in the amount of \$22,566 for West Spring Lake Road project materials

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- Purchase Order #23354 to Power Line Supply in the amount of \$78,359 for the hospital circuit project materials
- Purchase Order #23356 to Power Line Supply in the amount of \$130,489 for Beechtree project materials
- Purchase Order #23357 to Irby in the amount of \$88,059 for 37 pole mount transformers for capital improvement plan projects
- Purchase Order #23358 to Newkirk Electric in the amount of \$1,148,359 for Beechtree project labor
- Purchase Order #23359 to Newkirk Electric in the amount of \$943,709 for the hospital circuit and West Spring Lake Road project labor

**Roll Call Vote:**

In favor: Directors Knoth, Welling and Westbrook; Opposed: None.  
Motion carried.

**25-03G** Power Supply Manager Erik Booth provided the initial power supply budget.

The BLP's renewable energy portfolio is projected to be in compliance with renewable energy legislation through 2036. Capacity prices in the MISO auction have been very volatile. The BLP is currently long on capacity but is projected become short on capacity starting in planning year 28/29. The BLP is seeing declining energy sales. In 2023, our third largest customer closed and in 2025 two large customer facilities will be changing operations. Additionally, the BLP must comply with energy waste reduction requirements. Energy prices are expected to increase incrementally in future years while transmission and capacity costs are projected to increase at a higher pace. Total power supply costs for fiscal year 2025 are projected to be \$19.7 million. The budgeted total cost for fiscal year 2026 is \$20 million. The average cost per megawatt hour for fiscal year 2026 is projected to be \$73.07. The base power supply cost built into our electric rates is \$59 per megawatt hour and may need to be updated. The capacity and transmission portions of overall power supply expenses are expected to increase in the coming years.

**No formal action taken.**

**25-03H** Director Welling, supported by Director Knoth, moved to approve the Resolution to Appoint HIPPA Privacy and Security Officers (Attachment A).

**Roll Call Vote:**

In favor: Directors Knoth, Welling and Westbrook; Opposed: None.  
Motion carried.

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**Other Business**

- April's Board meeting will be held on Monday, April 28<sup>th</sup> at 6:00pm at 1700 Eaton Drive.
- Work is soon beginning on the Harbor Drive project. Kent Power will work until Memorial Day and then pick back up after Labor Day.
- The Eaton Drive building project will soon be out for bid. We expect to bring contracts for this work for the Board's approval at its April meeting.

**Public Comment Period**

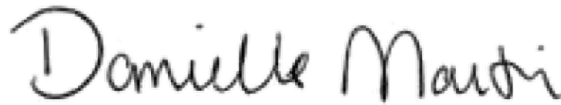
Jim Hagen, 400 Lake Avenue, commented on four solar projects MPPA is involved with and asked for Harbor Island to be considered for a community solar project.

Oliver Shampine, 540 D Avenue, commented on the concept of placing wind turbines in lake Michigan and would like to see this option explored.

**Adjournment**

At 7:37 PM by motion of Director Welling, supported by Director Knoth, the March 20, 2025 Board meeting was unanimously adjourned.

Respectfully submitted,

A handwritten signature in dark ink that reads "Danielle Martin". The signature is written in a cursive, flowing style.

Danielle Martin  
Secretary to the Board

DM

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Attachment A

**GRAND HAVEN BOARD OF LIGHT & POWER**

**RESOLUTION TO APPOINT PRIVACY OFFICER AND SECURITY OFFICER**

WHEREAS, Grand Haven Board of Light and Power maintains one or more health plans which are subject to the privacy and security rules of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), as modified by the Health Information Technology for Economic and Clinical Health Act ("HITECH"); and

WHEREAS, the HIPAA privacy and security rules, as modified by HITECH and the 2013 HHS regulations, require the appointment of a HIPAA privacy officer and a HIPAA security officer to implement privacy and security policies and procedures.

THEREFORE, BE IT RESOLVED, the Administrative Services Supervisor is appointed as the HIPAA privacy officer, and contact person for HIPAA related complaints or requests, and is authorized and directed to take whatever steps deemed reasonable and appropriate, including, but not limited to, the implementation of privacy policies and procedures, in order to ensure that Employer's health plan(s) are in compliance with the HIPAA privacy rules.

BE IT FURTHER RESOLVED, the Information Technology Specialist is appointed as the HIPAA security officer and is authorized and directed to take whatever steps deemed reasonable and appropriate, including, but not limited to, the implementation of security policies and procedures, in order to ensure that Employer's health plan(s) are in compliance with the HIPAA security rules.

**RESOLUTION DECLARED ADOPTED**

Dated: March 20, 2025



Danielle Martin, Board Secretary  
Grand Haven Board of Light & Power

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Grand Haven Board of Light & Power, at a meeting held on March 20, 2025, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: March 20, 2025



Robert Shelley, General Manager  
Grand Haven Board of Light & Power