

GRAND HAVEN BOARD OF LIGHT AND POWER  
MINUTES  
MARCH 26, 2026

A regular meeting of the Grand Haven Board of Light and Power was held on Thursday, March 26, 2026, at 6:00 PM at 1700 Eaton Drive in Grand Haven, Michigan and electronically via live Zoom Webinar.

The meeting was called to order at 6:00 PM by Chairperson Westbrook.

**Present:** Directors Knoth, Welling, and Westbrook.

**Absent:** Directors Crum and Polyak.

**Others Present:** General Manager Rob Shelley, Secretary to the Board Danielle Martin, Finance Manager Lynn Diffell, Operations and Power Supply Manager Erik Booth, and Distribution and Engineering Manager Austin Gagnon.

**26-04A** Director Welling, supported by Director Koth, moved to excuse Directors Crum and Polyak from the meeting due to personal reasons.

**Roll Call Vote:**

In favor: Directors Knoth, Welling and Westbrook; Opposed: None.  
Motion carried.

**26-04B** Director Welling, supported by Director Knoth, moved to approve the meeting agenda.

**Roll Call Vote:**

In favor: Directors Knoth, Welling and Westbrook; Opposed: None.  
Motion carried.

**Pledge of Allegiance**

**Public Comment Period:** none.

**26-04C** Director Welling, supported by Director Knoth, moved to approve the consent agenda. The consent agenda includes:

- Approve the February 23, 2026 Special, Closed Session #1, Closed Session #2, and Regular Meeting Minutes
- Receive and File the February Financial Statements and Power Supply and Retail Sales Dashboards
- Receive and File the February Key Performance Indicator (KPI) Dashboard
- Receive and File the MPPA Energy Services Project Resource Position Report dated 02/27/2026

GRAND HAVEN BOARD OF LIGHT AND POWER  
MINUTES  
MARCH 26, 2026

- Approve payment of bills in the amount of \$3,036,273.11 from the Operation & Maintenance Fund
- Approve payment of bills in the amount of \$601,273.91 from the Renewal & Replacement Fund
- Approve confirming Purchase Order #23635 to Survalent Technology in the amount of \$36,071 for the three-year SCADA software subscription

**Roll Call Vote:**

In favor: Directors Knoth, Welling and Westbrook; Opposed: None.

Motion carried.

**26-04D** Director Welling, supported by Director Knoth, moved to approve the Purchase Orders.

The Purchase Orders include:

- Purchase Order #23652 to Irby in the amount of \$44,197 for 18 polemount transformers for BLP stock
- Purchase Order #23653 to Koppers in the amount of \$18,395 for 137 wood poles for fiscal year 2027 projects
- Purchase Order #23655 to Power Line Supply in the amount of \$66,542 for Hendrix wire and material for the Waverly project
- Purchase Order #23656 to Power Line Supply in the amount of \$240,387 for Hendrix wire and material for the circuit 21 and 22 phase I project
- Purchase Order #23657 to Newkirk Electric in the amount of \$997,528 for the Waverly project construction
- Purchase Order #23658 to Newkirk Electric in the amount of \$1,294,341 for circuit 21 and 22 phase I construction
- Purchase Order #23659 to Power Line Supply in the amount of \$95,888 for the Waverly project material
- Purchase Order #23660 to Power Line Supply in the amount of \$74,633 for circuit 21 and 22 phase I material
- Purchase Order #23661 to Resco in the amount of \$46,480 for three padmount transformers for BLP stock

GRAND HAVEN BOARD OF LIGHT AND POWER  
MINUTES  
MARCH 26, 2026

- Purchase Order #23662 to Irby in the amount of \$43,260 for two padmount transformers for BLP stock

Seven of the Purchase Orders are for next year's capital plan projects. Purchase orders are approved now so contracts can be signed and supplies can be ordered, but the expense is not incurred until the work is conducted.

**Roll Call Vote:**

In favor: Directors Knoth, Welling and Westbrook; Opposed: None.

Motion carried.

**26-04E** Director Welling, supported by Director Knoth, moved to opt-out of Public Act 95.

Every year, the Board must opt-in to or opt-out of the State's Low Income Energy Assistance Fund. If the Board opts out, the utility must make available through an equivalent local program the same amount of funds as would be required under the State program. Through our local program, \$36,700 has been distributed to qualifying individuals for electric and heating assistance since October 1, 2025. This year, the State raised the funding level from \$1.25 to \$1.50 per meter per month. The BLP's fee is expected to increase by \$0.25 to keep up with the State's requirements.

**Roll Call Vote:**

In favor: Directors Knoth, Welling and Westbrook; Opposed: None.

Motion carried.

**26-04F** Erik Booth provided a presentation of the draft fiscal year 2027 power supply budget.

A review of Public Act 235 and associated renewable and clean energy requirements was provided. The BLP is projected to be in compliance with renewable energy requirements through 2036. We are currently long on capacity, but this shifts to being tight in planning year 2029 and short in planning year 2030/2031. The amount of total energy the BLP will purchase is stabilizing after falling in recent years due to operational changes from two of our larger customers. Costs per megawatt hour are expected to remain steady at \$73. The total cost for fiscal year 2026 is projected to be \$20.4 million. The budget for fiscal year 2027 is \$20.3 million.

**No formal action taken.**

**26-04G** Chairperson Westbrook expressed thanks for the work on undergrounding service on Harbor Drive.

**No formal action taken.**

GRAND HAVEN BOARD OF LIGHT AND POWER  
MINUTES  
MARCH 26, 2026

**Other Business**

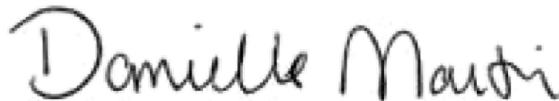
- A joint meeting with City Council is scheduled for May 7<sup>th</sup> at 6:00pm at City Hall.
- The Board is scheduled for a strategic planning workshop the afternoon of May 18<sup>th</sup>.
- The MPPA stakeholder's meeting will take place May 14<sup>th</sup>. Members interested in attending may register directly or contact the General Manager.
- The APPA National Conference will be held June 28<sup>th</sup> through July 1<sup>st</sup>.
- Finance Manager Lynn Diffell will be retiring in June. The Board shared its congratulations.

**Public Comment Period:** None.

**Adjournment**

At 6:42PM by motion of Director Welling, supported by Director Knoth, the March 26, 2026 Board meeting was unanimously adjourned.

Respectfully submitted,



Danielle Martin  
Secretary to the Board

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